

HURRICANE DISASTER PLAN

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PRE-HURRICANE PREVENTIVE PROCEDURES

Each Property's owners are solely responsible for the condition of the Property. These Procedures are solely intended to supplement that responsibility to the extent they may help the owners.

- 1. Before Summer.** Before leaving for the summer or for any period during the hurricane season (June 1 through November 30), property owners should (a) remove from their patios and porches and the walkways outside their property all chairs, tables, flower pots, plants and wall decorations and all other objects that could cause damage if carried by hurricane force winds, (b) if applicable, lower and secure their property's storm shutters and close all other shutters and curtains, (c) remove as many perishable items from their refrigerator as possible, (d) advise the Manager of their departure date, (e) make certain the Manager has up-to-date keys for their property and, at all times, current information as to their address, telephone number, e-mail address and cell phone numbers both at their property and while at their summer or other residence (f) **consider unplugging all appliances, including refrigerator, if empty**, and leave the refrigerator door propped open, if it is unplugged, in order to avoid bacteria, mildew and mold, (g) clean out all "weep holes" in the channels of their sliding doors and windows, (h) take pictures of all rooms in their property, inventory the contents of their property, and store the pictures and inventory in a safe, dry place (even uninsured losses may be tax deductible or Federal Emergency Management Agency compensable if properly documented), and (i) review their insurance policies to make certain coverage is adequate and up-to-date, and includes windstorm, fire and other hazards, as well as separate flood insurance.
- 2. Information Sources.** An owner may obtain hurricane storm information from (a) the National Weather Service, National Hurricane Center (<http://www.nhc.noaa.gov/>), (b) Indian River County (frequently the best information on local conditions) (<http://www.ircgov.com/>), (c) Weather Underground Tropical Watch (<http://www.wunderground.com/tropical/>), and (d) (<http://www.weather.com>). For year round residents who have to evacuate in the event of a hurricane, the Florida Highway Patrol website (<http://www.fhp.state.fl.us/traffic/>) is of great value in evaluating which route to select for their return to Vero Beach, in terms of traffic accidents, condition of roads and bridges and flooding, etc. The Indian River County Emergency Management Division's website (<http://www.irces.com>) is a source of general disaster information.

Each owner may also wish to receive, without charge, weather and hurricane alerts from Indian River County Emergency Coordinator, Dale Justice. To be added to his communications list, contact him, with your e-mail or other address, by e-mail at (djustice@ircgov.com), by telephone at 772-226-3852 (general telephone number: 772-226-3900) or by mail at Indian River Emergency Coordinator, 4225 43rd Avenue, Vero Beach, FL 32967.

Each owner may also access hurricane information on the following Comcast TV stations: (a) WPTV (NBC) Channel 5 (1-866-930-5455 or 561-655-5455), (b) WPEC (CBS) Channel 12 (1-800-310-9732), (c) WPBF (ABC) Channel 9 (561-694-2525), (d) WOFL (Fox) Channel 16, (e) WWCI (IND) Channel 11 (772-978-0023), (f) TCW (The Weather Channel) Channel 25, (g) CTYVB Vero Beach City Government Channel 13 or (h) Indian River County Government Access Channel 27. Similar information is available on **FM stations** WQCS (88.9), Fort Pierce (NPR) (1-888-286-8936 or 772-465-8989); WAVW (92.7), Port St. Lucie (772-335-9300); WGYL (93.7), Vero Beach (772-567-0937) and WQOL (103.7), Port St. Lucie (772-335-9300) and **AM stations** WJBW (1000), Vero Beach (772-567-0937); WAXE (1370), Fort Pierce (772-461-1055); WIRA (1400), Fort Pierce (772-460-9356) and WTTB (1490), Vero Beach (772-567-0937).

Other emergency telephone numbers include:

- **Law Enforcement/Fire/Emergency Medical Services/Ambulance: Dial 9-1-1**
- **Public Information Line, Indian River County: 772-567-2129 (active during disasters)**
- **Indian River County Department of Emergency Services: 772-567-2154**
- **Indian River Medical Center: 772-567-4311**
 - **1000 36th Street, Vero Beach, FL**
- **Sebastian River Medical Center: 772-589-3186**
 - **13695 U.S. Highway 1, Sebastian, FL**

3. **Hurricane Watch.** If a **HURRICANE WATCH** (means a hurricane landfall could occur within 24 to 36 hours) is broadcast, owners who are at the Property should:

- Keep their automobile gasoline tank full at all times and charge cell phone(s) and other communications devices.
- Assemble Emergency Items, including but not limited to: flashlights, battery operated clocks and radios, candles, matches, battery supplies, first-aid kit and other medical supplies, prescription medicines and diet needs, canned or packaged food, non-electric can opener, bottled water for several days (one gallon per person per day if they might stay in their Property), duct tape, etc. (See the Indian River Emergency Management website (<http://www.irces.com>) for a list of additional disaster supplies owners may want.)
- Keep sufficient cash on hand for evacuation expenses. If there is no electricity, ATM machines will not work, only some gasoline pumps will work, and owners may not be able to obtain cash or gasoline.
- Decide what they will take if evacuation is ordered, including but not limited to: additional warm and protective clothing, blankets or sleeping bags, rain gear, all check books and registers, credit cards and other financial and insurance documents and policies, address books and other insurance and contact information (see Exhibit A attached hereto), a photographic ID or other proof of residence (such as a copy of their utility bill), backup computer discs and hard drives and other personal documents, laptop computer and charger, camera, social security, health and dental insurance cards, driver's license and insurance card, health proxy agreements,

powers of attorney, wills, deeds and other legal documents, safe deposit box key, passports, eye and sun glasses, hearing aids and dentures and related supplies, toilet articles, Emergency Items (see above), cell phones, maps, reading materials, etc.

- Put their valuables in a safe deposit box or in a waterproof container or double zip-lock bag in the highest possible spot.
- Notify family, friends and the Manager of their evacuation plans and where they might be.
- **Move all outdoor chairs, tables, flower pots, plants and wall decorations and all other objects that could cause damage if carried by hurricane force winds inside their Property; this is each Property Owner's responsibility.**
- Consider temporarily relocating outside the Vero Beach area to a safer locale, and make their departure plans well ahead of their actual departure.
- Be sure to check with management if unsure of who is responsible for what.

The Manager and the Staff (if applicable) will (a) remove all pool furniture and safety equipment from the recreation area to secure areas, such as the pool restrooms and equipment room, (b) turn off the pool heat pumps and the water to the heat pumps, (c) add additional chlorine to the pool, (d) post the "Pool Closed" sign, (e) turn off all irrigation clocks and mechanisms, and (f) remove and store the barbecue, all flower boxes and all garden hoses.

4. **Hurricane Warning.** If a **HURRICANE WARNING** (means the National Weather Service states that a hurricane is EXPECTED to strike the Vero Beach area within 24 hours with winds 74 miles per hour or more, a possible storm surge of four feet or more and related tornadoes, and there is a possibility an evacuation will be ordered) is broadcast, owners who are at the Property should:

- Close hurricane shutters, if any.
- Move valuable furniture and objects away from windows.
- If they are not empty, set the refrigerator and freezer to the coldest settings, and consider freezing additional water in jugs or plastic bags and leaving them in the refrigerator or freezer.
- Pack everything (other than refrigerated items) they want to take with them, if an evacuation is ordered.

The Manager and the Staff (if applicable) will (a) shut off the swimming pool pumps and the water and electricity to the pool area, (b) check and secure the windows and doors of all properties, (c) check and clear all roof drains where they reach the first floor of the Building, (d) set the elevator at the top floor, turn off the circuit breaker for the elevator, and post "Please Use Stairs" signs on each elevator door. They will **not** turn off any other electricity.

5. **Evacuation.** If an **EVACUATION** is ordered by John King, Emergency Services Director for Indian River County, Florida law says owners who are at the Property **MUST** leave the Building as soon as possible. Before leaving, owners should:

- **Turn off the main water valve and the circuit breaker for the water heater in their Property.**
- Remove all items they plan to take with them from the refrigerator.

- Consider unplugging all appliances.
- Take their Emergency Items and other planned items (see item 5 above) with them.

A list of shelters for Indian River County is attached hereto as Exhibit B.

All shelters will not be opened at the same time. Residents must listen to local TV and radio stations for instructions. All shelters should have first aid personnel on hand. Individuals requiring medical assistance are strongly advised to pre-register with the Indian River County Division of Emergency Management. Call 772-567-2154 or 772-226-3900 for pre-registration or information. See further discussion on Exhibit B attached hereto.

Shelters are a safe place to go, and the American Red Cross will help you. However, you will need a pillow, a sleeping bag or a couple of blankets, towels and soap, a collapsible chair, reading material, playing cards and tea bags or coffee. **Pets, accompanied by their owners, are allowed only in the recently designated Pet-Friendly Shelters. Pre-registration for this Shelter is required; call Indian River County Emergency Management office at 772-567-2154.**

In the event you do not wish to stay in an emergency shelter in the Vero Beach area, there are many motels and hotels in the Orlando area. Call ahead for reservations and secure your room with a credit card. At this time, many motels and hotels will only take cash or checks. By making reservations, you will have a destination in mind and a room secured when you arrive in the Orlando area. REMEMBER THAT THOUSANDS OF CARS WILL BE HEADING IN YOUR DIRECTION, SO LEAVE AS EARLY AS POSSIBLE, AND GIVE YOURSELF PLENTY OF TIME. THE TRIP COULD TAKE FIVE TIMES OR MORE THE NORMAL TIME TO COMPLETE.

Upon cancellation of the hurricane evacuation order, the Office of Emergency Management will authorize residents to return, possibly on a limited basis depending on damage assessment. You should check local TV and radio stations for that information.

POST-HURRICANE PROCEDURES

Each Property's owners are solely responsible for the condition of the Property. These Procedures are solely intended to supplement that responsibility to the extent they may help the owners.

1. **After Hurricane.** When you arrive back at your property, check the bulletin board for specific instructions regarding electricity, water, elevator, cable and telephone service and damages to the Property. If you are handicapped in any way and require certain facilities, be sure they are operating before you return. Contact the Manager or the Supervisor to obtain that information. Do not drink water from the tap or ice made after the hurricane, unless you are certain it is not contaminated, and dispose of all thawed food. Each owner must contact the owner's insurance agent to file all claims as to damages at the owner's Property. An owner may want to take pictures of the Property's condition before making any containment, remediation or repairs.

Insurance, Information

Create a document listing important insurance, health and relationship information and examine your homeowner's insurance policy to determine if you have adequate coverage:

1. Homeowner's insurance policy is with: Company

- Policy Number: _____
- Insurance Agent's Name: _____
- Phone Number: _____
- Address: _____

2. Flood insurance policy is with: Company

- Policy Number: _____
- Insurance Agent's Name: _____
- Phone Number: _____
- Address: _____

3. Auto Insurance Policy is with: Company

- Policy Number: _____
- Insurance Agent's Name: _____
- Phone Number: _____
- Address: _____

4. Life Insurance Policy is with: Company

- Policy Number: _____
- Insurance Agent's Name: _____
- Phone Number: _____
- Address: _____

5. Other Insurance Policy is with Company

- Policy Number: _____
- Insurance Agent's Name: _____
- Phone Number: _____
- Address: _____

6. Family Physician(s):

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

7. Nearest Relative(s):

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

8. Out-of-State Contact(s):

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

9. Consider whether the following are adequately covered by your homeowner's insurance policy (the list is not intended to be exclusive and each property owner should determine what items should be insured):

Property floor, wall and ceiling coverings and decorations, electric fixtures, kitchen and other appliances and equipment and contents (including but not limited to sinks, pots, pans, plates, glassware and silverware), water heaters and filters, bars, heating and air conditioning units and duct work, built-in and other cabinets, countertops, window treatments (including but not limited to curtains, drapes, blinds, hardware and other window treatment components), pictures, mirrors, furniture (including but not limited to lamps, chairs, tables, beds and bedding, dressers and sofas), bathroom contents (including but not limited to sinks, toilets, bathtubs, showers, bidets, medicine cabinets and contents), computers, patio furniture, screens and screen doors, hurricane shutters, stereo equipment, tools (of whatever nature), art supplies, owners closet and other garage contents, and replacements for each of the foregoing.

Shelters

Primary Shelters in the Vero Beach Area

1. Sebastian Elementary School
400 County Road 512
Sebastian, FL 32958
2. Fellsmere Elementary School
50 North Cypress Street
Fellsmere, FL 32948
3. Sebastian River Middle School
9400 County Road 512
Sebastian, FL 32958
4. Pelican Island Elementary School
1355 Schumann Drive
Sebastian, FL 32958
5. Gifford Middle School
4530 28th Court
Gifford, FL 32967
6. Vero Beach High School
Freshman Learning Center
1507 19th Street
Vero Beach, FL 32960
7. Glendale Elementary School
4940 8th Street
Vero Beach, FL 32960
8. Oslo Middle School
480 20th Avenue S.W.
Vero Beach, FL 32962
9. J. A. Thompson Elementary School
1110 18th Avenue, S.W.
Vero Beach, FL 32962
10. Highlands Elementary School
500 20th Street S.W.
Vero Beach, FL 32962
11. Vero Beach High School,
(if needed as an overflow
shelter, not listed on attached
Evacuation Routes)
1707 16th Street
Vero Beach, FL 32960

SN. Special Needs Shelter

Treasure Coast Elementary School
County Road 510, just East of
Sebastian River High School
8955 85th Street
Sebastian, FL 32958

Special Needs Shelter

The goal of the Special Needs Shelter is to provide a safe place for persons requiring medical assistance to temporarily shelter during an evacuation resulting from either a natural or a man-made disaster, rather than inundating area hospitals with a large number of people that a specially equipped and staffed shelter could adequately handle.

Regular emergency public shelters will accept anyone who is self-sufficient, and needs no outside professional assistance in performing daily living activities, including persons with decreased mobility but no additional medical problems. Persons not meeting that criterion will either be referred to the Special Needs Shelter or to an appropriate health care facility. The regular public shelters will have nursing personnel and volunteers to assist evacuees from the time of their arrival at the shelter.

Persons needing transportation to a regular public shelter or the Special Needs Shelter must pre-register with the Special Needs program prior to the hurricane season. There are no guaranteed pick-ups for last minute transportation requests once an evacuation order has been issued.

The focus of the Special Needs Shelter is the medical support and care of persons who require special care during an evacuation at a shelter, including but not limited to: Dialysis and Oxygen and Nebulizer and Hospice patients. The Special Needs Shelter is designed for the handicapped, and has adequate space capacity for those with special needs.

Pre-registration is technically not required, but is strongly recommended by the Indian River County Emergency Management Division in order to allow entrance to the Special Needs Shelter. There are some limitations, specifically those patients with unstable medical conditions, those living in adult living facilities or nursing homes. Such facilities or homes are required to have emergency evacuation plans for their residents.

The Indian River County Emergency Management Division has recently designated the Liberty Magnet School, 6850 81st Street, Vero Beach, FL 32967 as a Pet-Friendly Shelter that will accept pets, accompanied by their owners. Pre-registration is required; call 772-567-2154 or 772-226-3900.

See Evacuation Routes attached.



Indian River County Evacuation Guide

Emergency Evacuation Routes, Zones, and Shelters

